



KEIGHLEY & WORTH VALLEY RAILWAY
The Railway Station, Haworth, Keighley, West Yorkshire BD22 8NJ

SUMMER EMPLOYMENT 2018 - FAQs

INFORMATION FOR PROSPECTIVE APPLICANTS

Do I have to apply online?

Yes. We only accept online applications via our website at www.kwvr.co.uk/summeremployment.

Do I have to send a covering letter?

The covering letter is included as part of the online application form. Please do not send a separate covering letter.

Do I have to fill out an application form?

Yes! All applicants must complete the online application form, which is available on our website.

Do I have to be available for the whole Summer period?

Ideally yes, however we will consider applications for people who are mostly available.

What jobs are available?

This year a wide range of duties are available, split into three main business areas. These are:

1. Stations Department - including jobs such as Station Foreman, Crossing Keeper, Booking Clerk, Travelling Ticket Collector, Sales Assistant, and Bar Steward.
2. Catering - including roles in our static station buffets, shops and on train cream tea service.
3. Carriage Cleaners – ensuring our coaching stock is presentable both inside and out!

What hours will I be expected to work?

The hours vary depending on the role you are applying for. Please consult the website for full details.

Are the roles full time, or part time?

Depending on the role you are applying for, a mixture of full time and part time vacancies are available. In certain departments, we are offering zero hours contracts to ensure maximum efficiency, however it is highly unlikely that there will ever be a week where any employee receives zero hours of work.

Is there a minimum age limit?

The minimum age limit is 16.

Do you provide overnight accommodation?

Free overnight accommodation can normally be provided in our dedicated facility at Haworth, subject to availability.

What if I want to apply for more than one of these jobs?

You may only apply for one role, so please think really carefully about which one would suit you best before you apply! **Please note that applicants who submit more than one application will not be considered for any role.**

Do I have to wear a uniform?

Yes! All employees are required to wear a full uniform including a tie and name badge. We will supply you with a tie and name badge. You will be expected to provide a white shirt, black trousers and plain black shoes. Other uniform items will be discussed at interview and may be purchased via salary deduction.

Will I have to attend an interview?

Yes. All shortlisted applicants will be required to attend an interview on **Saturday 17th February 2018** (Commercial Department + Carriage Cleaning) and **Saturday 24th February 2018** (Stations Department). We will **not** be able to re-schedule interviews, so please ensure you are available on the date(s) advertised for the role for which you are applying for.

What is the closing date for applications?

The closing date is **Monday 5th February 2018.**

I have a question that has not been answered here?!

No problem! Please email Recruitment@kwvr.co.uk and one of the team will be happy to assist!

Rob Green
Stations Department Employment Manager

Christine Laycock
Catering Manager